



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

KORNERSTONE LIMITED

LEARNING PROGRAMME RE-ACCREDITATION

**FOUNDATION CERTIFICATE IN INFORMATION
SECURITY PRACTICES**

**FOUNDATION CERTIFICATE IN HUMAN
RESOURCES PRACTICES**

**FOUNDATION CERTIFICATE IN FINANCIAL
PRACTICES**

**FOUNDATION CERTIFICATE IN PROJECT
PRACTICES**

AUGUST 2025

1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA1944), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by Kornerstone Limited (格納思通有限公司) ("Operator") to conduct a Learning Programme Re-accreditation (re-LPA) Exercise with the following Terms of Reference:

- (a) To conduct an accreditation test as provided for in AAVQO to determine whether the following programmes of the Operator meet the stated objectives and Hong Kong Qualifications Framework (HKQF, or in short QF) Level 2 standard and can continue to be offered as accredited programmes:
 - (i) Foundation Certificate in Information Security Practices
 - (ii) Foundation Certificate in Human Resources Practices
 - (iii) Foundation Certificate in Financial Practices; and
 - (iv) Foundation Certificate in Project Practices
- (b) To issue to the Operator an accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A site visit took place on 9 July 2025.

2. HKCAAVQ'S DETERMINATION

Learning Programme Re-accreditation

Foundation Certificate in Information Security Practices

2.1 HKCAAVQ has determined that, subject to the fulfilment of all conditions set out in 2.13, the Foundation Certificate in Information Security Practices meets the stated objectives and QF standard at Level 2, and can be offered as an accredited programme with a validity period from 1 February 2026 to 31 January 2028.

2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.2.2 The maintenance of the accreditation status within the specified validity period is subject to the fulfilment of all requirements set out in 2.13 by the specified fulfilment deadline.

- 2.3 The determinations on the Learning Programme Re-accreditation are specified as follows:

Name of Operator(s)	Kornerstone Limited 格納思通有限公司
Name of Award Granting Body	Kornerstone Limited 格納思通有限公司
Title of Learning Programme	Foundation Certificate in Information Security Practices
Title of Qualification(s) (Exit Award(s))	Foundation Certificate in Information Security Practices
Primary Area of Study and Training	Business and Management
Sub-area (Primary Area of Study and Training)	General Business Management
Other Area of Study and Training	Computer Science and Information Technology
Sub-area (Other Area of Study and Training)	Computer Science and Information Technology
Industry	Not applicable
Branch	Not applicable
QF Level	Level 2
QF Credits	6
Mode(s) of Delivery and Programme Length	Part-time, 7 weeks 66 notional learning hours (including 42 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	1 February 2026 to 31 January 2028
Number of Enrolment(s)	Not applicable
Maximum Number of New Students	Maximum 120 new learners per year Maximum 24 learners per class
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	Not applicable

Address of Teaching/ Training Venue(s)	(1) 15/F, Hip Shing Hong Centre, 55 Des Voeux Road Central, Hong Kong 香港中環德輔道中 55 號協成行中心 15 樓 (2) 13/F, Hip Shing Hong Kowloon Centre, 192-194 Nathan Road, Jordan, Kowloon 九龍佐敦彌敦道 192-194 號協成行九龍中心 13 樓
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Learning Programme Re-accreditation

Foundation Certificate in Human Resources Practices

2.4 HKCAAVQ has determined that, subject to the fulfilment of all conditions set out in 2.13, the Foundation Certificate in Human Resources Practices meets the stated objectives and QF standard at Level 2, and can be offered as an accredited programme with a validity period from 1 February 2026 to 31 January 2028.

2.5 Validity Period

2.5.1 The validity period will commence on the date specified below.

2.5.2 The maintenance of the accreditation status within the specified validity period is subject to the fulfilment of all requirements set out in 2.13 by the specified fulfilment deadline.

2.6 The determinations on the Learning Programme Re-accreditation are specified as follows:

Name of Operator	Kornerstone Limited 格納思通有限公司
Name of Award Granting Body	Kornerstone Limited 格納思通有限公司
Title of Learning Programme	Foundation Certificate in Human Resources Practices
Title of Qualification (Exit Award)	Foundation Certificate in Human Resources Practices
Primary Area of Study and Training	Business and Management
Sub-area (Primary Area of Study and Training)	General Business Management

Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 2
QF Credits	6
Mode of Delivery and Programme Length	Part-time, 5 weeks 61 notional learning hours (including 35 contact hours)
Intermediate Exit Award	Not applicable
Validity Period	1 February 2026 to 31 January 2028
Number of Enrolments	Not applicable
Maximum Number of New Students	Maximum 30 new learners per year Maximum 15 learners per class
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venues	(1) 15/F, Hip Shing Hong Centre, 55 Des Voeux Road Central, Hong Kong 香港中環德輔道中 55 號協成行中心 15 樓 (2) 13/F, Hip Shing Hong Kowloon Centre, 192-194 Nathan Road, Jordan, Kowloon 九龍佐敦彌敦道 192-194 號協成行九龍中心 13 樓

Learning Programme Re-accreditation

Foundation Certificate in Financial Practices

2.7 HKCAAVQ has determined that, subject to the fulfilment of all conditions set out in 2.13, the Foundation Certificate in Financial Practices meets the stated objectives and QF standard at Level 2, and can be offered as an accredited programme with a validity period from 1 February 2026 to 31 January 2028.

2.8 Validity Period

2.8.1 The validity period will commence on the date specified below.

2.8.2 The maintenance of the accreditation status within the specified validity period is subject to the fulfilment of all requirements set out in 2.13 by the specified fulfilment deadline.

2.9 The determinations on the Learning Programme Re-accreditation are specified as follows:

Name of Operator	Kornerstone Limited 格納思通有限公司
Name of Award Granting Body	Kornerstone Limited 格納思通有限公司
Title of Learning Programme	Foundation Certificate in Financial Practices
Title of Qualification (Exit Award)	Foundation Certificate in Financial Practices
Primary Area of Study and Training	Business and Management
Sub-area (Primary Area of Study and Training)	Accounting, Finance and Investment
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 2
QF Credits	5

Mode of Delivery and Programme Length	Part-time, 7 weeks 55 notional learning hours (including 35 contact hours)
Intermediate Exit Award	Not applicable
Validity Period	1 February 2026 to 31 January 2028
Number of Enrolments	Not applicable
Maximum Number of New Students	Maximum 60 new learners per year Maximum 30 learners per class
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venues	(1) 15/F, Hip Shing Hong Centre, 55 Des Voeux Road Central, Hong Kong 香港中環德輔道中 55 號協成行中心 15 樓 (2) 13/F, Hip Shing Hong Kowloon Centre, 192-194 Nathan Road, Jordan, Kowloon 九龍佐敦彌敦道 192-194 號協成行九龍中心 13 樓

Learning Programme Re-accreditation

Foundation Certificate in Project Practices

2.10 HKCAAVQ has determined that, subject to the fulfilment of all conditions set out in 2.13, the Foundation Certificate in Project Practices meets the stated objectives and QF standard at Level 2, and can be offered as an accredited programme with a validity period from 1 February 2026 to 31 January 2028.

2.11 Validity Period

2.11.1 The validity period will commence on the date specified below.

2.11.2 The maintenance of the accreditation status within the specified validity period is subject to the fulfilment of all requirements set out in 2.13 by the specified fulfilment deadline.

- 2.12 The determinations on the Learning Programme Re-accreditation are specified as follows:

Name of Operator	Kornerstone Limited 格納思通有限公司
Name of Award Granting Body	Kornerstone Limited 格納思通有限公司
Title of Learning Programme	Foundation Certificate in Project Practices
Title of Qualification (Exit Award)	Foundation Certificate in Project Practices
Primary Area of Study and Training	Business and Management
Sub-area (Primary Area of Study and Training)	General Business Management
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 2
QF Credits	5
Mode of Delivery and Programme Length	Part-time, 5 weeks 55 notional learning hours (including 36 contact hours)
Intermediate Exit Award	Not applicable
Validity Period	1 February 2026 to 31 January 2028
Number of Enrolments	Not applicable
Maximum Number of New Students	Maximum 192 new learners per year Maximum 30 learners per class
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venues	<p>(1) 15/F, Hip Shing Hong Centre, 55 Des Voeux Road Central, Hong Kong 香港中環德輔道中 55 號協成行中心 15 樓</p> <p>(2) 13/F, Hip Shing Hong Kowloon Centre, 192-194 Nathan Road, Jordan, Kowloon 九龍佐敦彌敦道 192-194 號協成行九龍中心 13 樓</p>

2.13 **Conditions (including all pre-conditions for obtaining the HKCAAVQ accreditation status as applied for the commencement of the validity period; and all requirements for maintenance of the accreditation status within the validity period)**

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documents including comprehensive programme review records for FCISP, FCHRP, FCFP, and FCPP to HKCAAVQ by 31 July 2026:	
<ul style="list-style-type: none"> a) Communication channel and proper documentation procedures in the Quality Assurance Manual or Standard Operating Procedure; b) Class observation reports for each programme; c) Summary of feedback collected from learner feedback survey for each programme; d) Post-course review reports from Trainers for each programme; e) Post-course review reports from Subject Experts for each programme; f) Meeting minutes of programme monitoring and review for each programme; and g) Records of follow-up actions taken after considering the post-course review reports in the programme review meeting 	

- 2.14 **Recommendation(s)**
HKCAAVQ offers the following recommendations for continuous improvement.

Recommendation(s)
<p style="text-align: center;"><u>All programmes</u></p> <p><u>Recommendation 1</u></p> <p>The Operator should require applicants to submit relevant documents in support of their academic qualifications and work experience and put in place a stringent admission procedure including but not limited to the verification of applicants' qualifications to ensure the admitted learners meet the stipulated admission requirement.</p> <p><u>Recommendation 2</u></p> <p>The Operator should include a detailed time allocation of each topic in the lesson plans of each programme to enhance the learning and teaching effectiveness and facilitate learners' attainment of intended learning outcomes.</p>

- 2.15 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of

doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report. During the validity period, HKCAAVQ may request the Operator to provide evidence, such as admission related information, to demonstrate that the Operator and the Programme continue to comply with the determinations and meet the relevant accreditation standards.

3. INTRODUCTION

- 3.1 Kornerstone Limited, established in 2006, is a private training provider offering a variety of training programmes to individuals and corporate members, including cloud platform, cybersecurity and business management training etc. Following its merger with Trainocate Group in 2017, Kornerstone became a strategic partner and a subsidiary of the group.

4. PROGRAMME DETAILS

The following is the programme information provided by the Operator.

4.1 Programme Objectives

Foundation Certificate in Information Security Practices

This programme aims at enabling the participants to attain the foundation technical and managerial knowledge of information security which defines the architecture, design, management and controls that assure the security of business.

Foundation Certificate in Human Resources Practices

This programme aims at enabling the participants to have a basic understanding on general skills and practices in Human Resources (HR). It also provides practical cases in developing and executing HR tasks.

Foundation Certificate in Financial Practices

This programme aims at providing the participants with the latest financial risk concepts so that they could provide competent advice based on globally accepted industry standards and are committed to personal professional development.

Foundation Certificate in Project Practices

The programme is dedicated to providing junior staff with a comprehensive training programme that covers the essential foundations of project practices. By equipping junior staff with the knowledge and skills required for proficient project practices,

this programme seeks to enhance their professional development and contribute to the success of their organisation as a whole.

4.2 Programme Intended Learning Outcomes

Foundation Certificate in Information Security Practices

Upon completion of the FCISP programme, learners should be able to:

- PILO-1 Describe the basics of the cybersecurity landscape;
- PILO-2 Understand basic techniques to address technical root causes of security incidents under supervision; and
- PILO-3 Identify the concepts and methodologies of information security.

Foundation Certificate in Human Resources Practices

Upon completion of the FCHRP programme, learners should be able to:

- PILO-1 Identify the basics of HR policies and related practices;
- PILO-2 Acquire basic understanding of professional HR management; and
- PILO-3 Understand the skills on performance metrics, and align HR strategies to organisational goals.

Foundation Certificate in Financial Practices

Upon completion of the FCFP programme, learners should be able to:

- PILO-1 Identify the foundational concepts of risk management and how risk management can add value to an organisation;
- PILO-2 Understand the basic techniques, such as basic probability and statistics, regression and time series analysis, and various quantitative techniques in risk management;
- PILO-3 Identify the basics of financial products and the markets; and
- PILO-4 Understand the basics of valuation techniques and risk models under supervision.

Foundation Certificate in Project Practices

Upon completion of the FCPP programme, learners should be able to:

- PILO-1 Identify the scope of project, the project goals and objectives;
- PILO-2 Understand different project execution techniques, including communications; and
- PILO-3 Perform the role and responsibilities required in a structured project context.

4.3 Programme Structure

Foundation Certificate in Information Security Practices

Topics	QF Credits
Security and Risk Introduction	6
Asset Security Fundamental	
Basics of Security Architecture	
Communications and Network Security	
Identity and Access Management	
Security Assessment and Testing	
Security Operations	
Software Development Security	
Total	6

Foundation Certificate in Human Resources Practices

Topics	QF Credits
Human Resources Introduction	5
Workforce Planning and Employment	
Talent Hiring Execution	
Compensation & Benefits	
Employment Relations & Involvement	
Total	6

Foundation Certificate in Financial Practices

Topics	QF Credits
Foundations of Financial Risk	5
Fundamental of Quantitative Analysis	
Basics of Financial Markets	
Basics of Valuation	
Total	5

Foundation Certificate in Project Practices

Topics	QF Credits
Understanding Project Execution	5
Starting the Project	
Doing the Work	
Keeping the Team on Track	

Keeping the Business in Mind	
Total	5

4.4 Graduation Requirements

All Programmes

1. Attained a minimum attendance requirement of 70%;
2. Written assignment (50% passing mark; 20% of overall);
3. In-class Participation (10% of overall)
4. Final examination (50% passing mark; 70% of overall);
5. Obtained a score of 50% or above in the overall assessment.

4.5 Admission Requirements

All Programmes

- (a) Completion of secondary school education; and
- (b) Attainment of Grade E or above in English Language (syllabus B) or Grade C or above in English Language (syllabus A) in HKCEE; Grade 2 or above in English Language in HKDSE; and
- (c) One year of working experience.

5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

5.1 Variation and withdrawal of this Accreditation Report

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.

- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap 592A (www.elegislation.gov.hk) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: www.hkqf.gov.hk.

5.3 Qualifications Register

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at www.hkqr.gov.hk for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

